



Your Gateway to a New Beginning

School Performance Fact Sheet
Calendar Years 2018 & 2019

MEDICAL ASSISTANT (MA) (900 Hours)

On-Time Completion Rates

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	35	17	17	100%
2019	32	2	2	100%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	35	17	17	15	88%
2019	32	2	2	2	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. The list can be found through the U.S. Bureau of Labor Statistics (<https://www.bls.gov/oes/2018/may/oes319092.htm>) and in summary is as follows:

Medical Assistant, Front/Back office Medical Assistant

Student's Initials: _____ Date: _____

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Gainful Employment Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the Field 20 to 29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2018	0	15	15
2019	0	2	2

Student's Initials: _____ Date: _____

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the field
2018	15	0	15
2019	2	0	2

Student's Initials: _____ Date: _____

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Self-Employed/Freelance Positions

Calendar Year	Graduate Employed who are self-employed or working freelance	Total Graduates Employed in the field
2018	N/A	15
2019	0	2

Student's Initials: _____ **Date:** _____

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Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2018	0	15
2019	0	2

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that some either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Student's Initials: _____ **Date:** _____

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Licensing Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

*** This program does not require State Licensure.**

Student's Initials: _____ **Date:** _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment ⁷	Graduates Employed in Field ⁸	Annual Salary and Wages Reported Graduates Employed in the Field ¹⁴				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	17	15	0	4	3	4	4
2019	2	2	0	0	0	2	0

A list of sources used to substantiate salary disclosures is available from the school or you may visit the U.S. Bureau of Labor Statistics at <https://www.bls.gov/oes/2018/may/oes319092.htm>

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information

Cost of Educational Program: \$11,500

Total Charges for the program for students completing on-time in 2018: \$ 9,700

Total Charges may be higher for students that don't complete on-time.

Total Charges for the program for students completing on-time in 2019: \$ 11,500

Total Charges may be higher for students that don't complete on-time.

Student's Initials: _____ **Date:** _____

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Student Loan Information

Calendar Year	Most recent three year cohort default rate, as reported by the United States Department of Education	The percentage of enrolled students in 2018 / 2019 receiving federal student loans to pay for this program.	The percentage of graduates in 2018 / 2019 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2018 / 2019 graduates who took out federal student loans at this institution.
2018	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

 Student Name - Print

 Student Signature

 Date

 School Official

 Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

“STUDENT’S RIGHT TO CANCEL”

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

1. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.